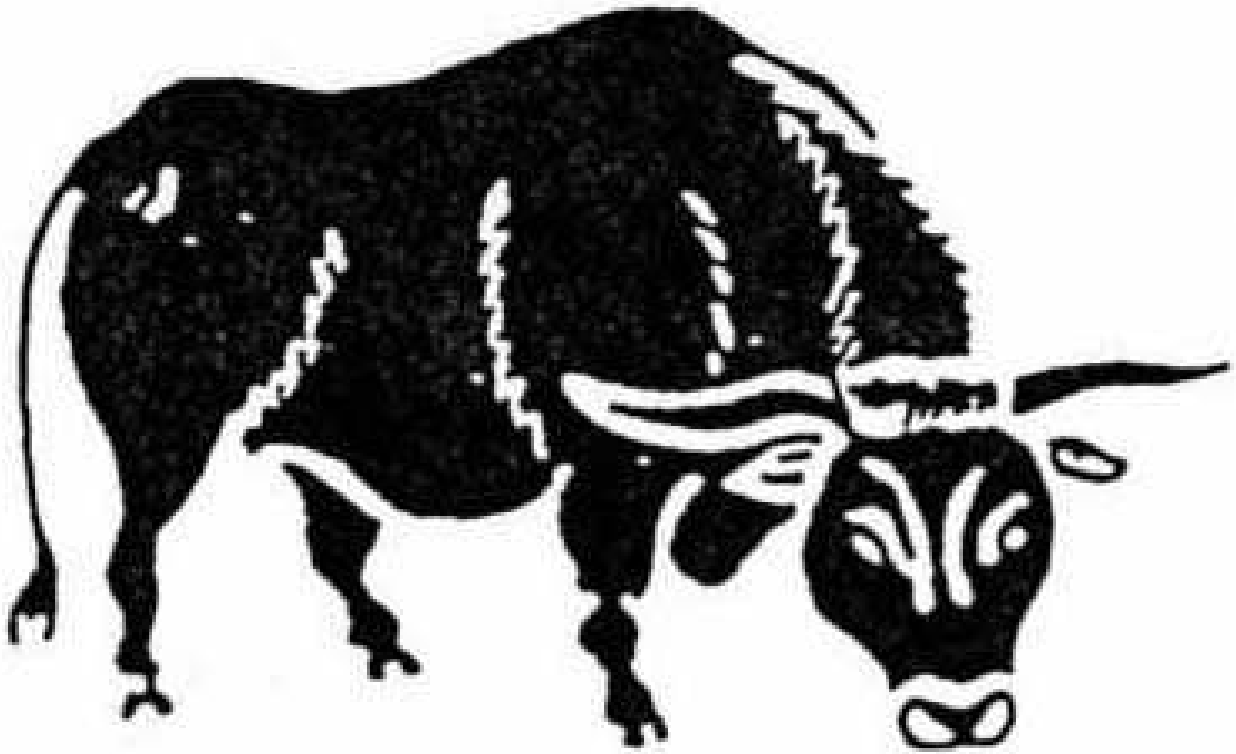


Blue Ox Lodge #26 W.W.W.



Unit Elections Packet

Order of the Arrow

Boy Scouts of America



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Number of Votes Required to be Elected

Ballots turned in	Votes Needed
1-2	1
3-4	2
5-6	3
7-8	4
9-10	5
11-12	6
13-14	7
15-16	8
17-18	9
19-20	10
Over 20	2-1 ratio (odd number round up)

Please use this packet as a guide in preparing for your Order of the Arrow Unit Election. This packet contains the necessary forms and contacts you will need. If you have any questions, please contact your district's Chapter Chief or Adviser. If they are unable to answer your questions, the Lodge Chief and Lodge Adviser are also available. Our intention is to use a trained Unit Election Team to perform the election within your unit. This will ensure that the results are properly recorded and the candidates receive their induction letter and notice of Ordeal weekends.

Youth Member Qualifications:

Youth in the Order of the Arrow are those who are under the age of 21 at the time of the election.

- Be a registered member of the Boy Scouts of America
- Hold at least the rank of First Class
- A minimum of 15 days and nights of camping experience in the two year period prior to the election. The 15 nights must include one, and no more than one, long term camp consisting of five consecutive nights of resident camping approved under the auspices of the BSA. The balance of the 15 nights should include overnight, weekend, or other short-term camps.
- Approval of his unit leader prior to the election. The unit leader must certify the individual's Scout spirit (adherence to the Scout Oath and Law and active participation in unit activities.)

Adult Member Qualifications

Adults in the Order of the Arrow are those who are 21 years or older.

- Be a registered member of the Boy Scouts of America
- The camping requirements set forth for youth members are fulfilled
- Nomination of the adult is based on the ability to perform the necessary functions to help the Order fulfill its purpose, and not for recognition of service, including current or prior achievements and positions.
- The individual will be an asset to the Order because of demonstrated abilities that fulfill the purpose of the Order
- The adult leader's membership will provide a positive example for the growth and development of the youth members of the lodge

Each year, upon holding a unit election for youth candidates that results in at least one youth candidate being elected, the unit committee may nominate one adult for every 50 youth registered in the unit.

Elections

To become a member of the Order of the Arrow, a youth member of a Boy Scout Troop or Varsity Team is elected by vote of the youth in the unit, whether or not the youth are members of the Order of the Arrow. This is a unique feature of the Order since the majority of those who select candidates for this honor are not members of the Lodge. Every registered active member of the unit under the age of 21 at the time of the election is eligible to vote. In this way, membership is controlled by the youth in their own units. This is not a popularity contest, but one that recognizes those who live by the Scout Oath and Law daily.

The Blue Ox Lodge holds its elections during the first three months of each year- January-March. The results of the elections are needed by April so that each candidate can attend their ordeal in the same calendar year.

Announcement of Results

Since the Council does not maintain its own long term resident Boy Scout Camp, the units have the option of announcing the results immediately following the election, waiting until a Court of Honor to announce the results, or having the candidates “called out: during the units summer resident camp. For the candidates to be called out at resident camp, a letter of approval is needed from the Lodge. **Please contact the Lodge Chief or Adviser for more information about getting the letter prior to leaving for camp.** A letter from the lodge will be sent to each candidate congratulating them and inviting them to attend an Ordeal weekend. These letters are usually sent in April to allow the candidates the earliest opportunity to finish their Ordeal during the May Ordeal Conclave weekend.

Call Out Ceremony

If you wish to be involved with a call out ceremony outside of the council, you will need permission from the Lodge Chief and Adviser. Please contact the Lodge Chief or Adviser if this is your intention. The Lodge will conduct a call out ceremony during each of the Conclaves during the year.

Current Lodge Leadership

Lodge Chief	Lucas Schad	(507) 285-1108	lodgechief@gamehavenbsa.org
Hiawatha Chapter Chief	Sam Monahan	(507) 252-4694	hichapchief@gamehavenbsa.org
Sugar Loaf Chapter Chief	Alex Prather	(651) 565-3805	slchapchief@gamehavenbsa.org
Wakpaota Chapter Chief	Casey Balausky	(507) 444-9862	wachapchief@gamehavenbsa.org
Hiawatha Adviser	Nick Mueller	(507) 226-3997	hichapadviser@gamehavenbsa.org
Sugar Loaf Adviser	Bill Butts		slchapadviser@gamehavenbsa.org
Wakpaota Adviser	Jim Houston		wkchapadviser@gamehavenbsa.org
Lodge Adviser	Shawn Peters	(507) 951-1091	lodgeadviser@gamehavenbsa.org

The Order of the Arrow is Scouting’s National Honor Society, chartered by the Boy Scouts of America, to recognize the Scouts and Scouters who best exemplify the Scout Oath and Law in their daily lives, to promote Scout camping, and to crystallize the habit of helpfulness as a life purpose. Through such recognition, cause other campers to conduct themselves in a manner as to warrant similar recognition.

Only active youth in each unit are eligible for election, adults may be nominated each year.

Please use this form to begin the election process. You will find a list of your responsibilities as a unit, as well as the responsibilities of the lodge and their election teams listed

Unit Responsibilities

Lodge Responsibilities

Before Election

Read over election packet
Fill out and send in Unit Election request Form

Process Election request
Contact Unit to Confirm Election Date

Announce to Unit, date of election
Acquire list of Eligible Youth
Decide on/ Fill out Adult Nomination Form
Create Printed Ballot for unit to use

During Election

Give election team the list of eligible youth

Help election team fill out Election report
Give election team Adult Nomination Form
Decide when to announce the new candidates

Provide election team for election

Give election presentation
Conduct election
Fill out election report

Turn in election report and adult nomination forms
Send letter and ordeal dates to Candidates

Encourage new candidates to complete Ordeal

Unit Election Request Form

Unit Number _____ District _____

Contact Name _____

Email _____

Phone Number _____

Check here if no scouts are eligible for election

Date of Requested Election _____ Backup Date of Election _____

Location of Meeting _____

Meeting Times _____

Scoutmaster Signature _____ Date _____

UNIT ADULT CANDIDATE RECOMMENDATION

(Age: 21 and over)

Selection and induction into the Order of an adult Scouter should take place only when the adult's job in Boy Scouting or Varsity Scouting will make Order of the Arrow membership more meaningful in the lives of the youth membership. It must not be for the purpose of adult recognition.

Circle One: TROOP TEAM

Unit Number: _____ District: _____ Nominee's Position: _____

Nominee's Name: _____ Nickname: _____
Last, First, Middle (PRINT FULL NAME)

Address: _____ City: _____ ST: _____ Zip: _____

Birthdate: _____ Phone: (W) (____) (H) (____)
MONTH-DAY-YEAR

Woodbadge Scouter Key How Long Registered as Adult _____ Scouting Positions Held _____

Scout as Youth _____ Rank _____ Community Activities _____

Church Activities _____ Vocation _____

Special Interest _____

Each year, upon holding a troop or team election for youth candidates which results in at least one youth candidate being elected, the unit committee may recommend one adult to the lodge adult selection committee. The following conditions are the basis for candidate selection and MUST be fulfilled to be considered. Make a brief statement regarding the individual for each item.

1. Selection of the adult is based upon ability to perform the necessary functions and not for recognition of service, including current or prior achievement and position. The individual's abilities include:

2. This adult will be an asset to the Order due to demonstrated skills and abilities, which fulfill the purpose of the Order, in the following manner:

3. The camping requirements that apply for youth candidates apply to adult candidates and must have been fulfilled within the most recent two years prior to recommendation for membership. The requirement, which is a minimum of fifteen days and nights of camping, which must include six days and five nights of resident camping approved and under the auspices and standards of the Boy Scouts of America, was fulfilled as follows:

4. This adult leader's membership will provide a positive role model for the growth and development of the youth members of the lodge because:

UNIT RECOMMENDATION

The adult leader who fulfills the above requirements (complete above information) is recommended for membership consideration in the Order of the Arrow.

Date: _____ Unit Leader: _____ Committee Chairmen: _____
Signature (unless unit leader is the candidate being recommended)

DISTRICT/COUNCIL RECOMMENDATION

The adult leader who fulfills the above requirements (complete above information) is recommended for membership consideration in the Order of the Arrow.

Date: _____ By: _____ Position: _____
Signature

LODGE ADULT SELECTION COMMITTEE

SELECTED: NOT SELECTED:
COMMENTS:

Authorizing Signatures & Date

Selection Chairman: _____

Lodge Adviser: _____

Lodge Staff Adviser: _____

Scout Executive: _____

Mail this form to: Blue Ox Lodge
1124 111/2 St. SE,
Rochester, MN 55904

Youth Election Report

Unit Number _____ District Hiawatha Sugarloaf Wakpaota

Contact Name _____

Email _____ Date of Election _____

Phone Number home _____ cell _____ work _____

Elected Candidates: Please print information clearly. Use a second page if necessary. You may provide a printed list (from a Unit tracking software, email, etc), please include only the information of elected youth on the sheet.

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Unit Election Team Signatures

Team Leader _____

Adviser _____

Member _____

Member _____

Member _____

Member _____

Youth Election Report, page 2

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Name _____

Address _____

City, St, Zip _____

Phone # _____ Birthdate _____

Email _____

Unit Election Team Signatures

Team Leader _____

Adviser _____

Member _____

Member _____

Member _____

Member _____

